



North Santa Clara Resource Conservation District

(formerly the Guadalupe-Coyote RCD)

An independent special district of the State of California

www.rcdsantaclara.org 1560 Berger Drive, Room 211, San Jose, CA 95112 408-288-5888

SUMMARY MINUTES

Regular Meeting of the Board of Directors

Thursday, July 6, 2023, at 5:00 p.m.

Hybrid In-Person and Online Format

(with Directors present in person at the meeting location)

Susan Hare
President

Gail Bautista
Vice-President

Frank Maitiski
Director

Cynthia McColl
Director

Paula Quintero
Director

Larry Johmann
Associate Director
Director Emeritus

Rick Lanman, MD
Associate Director
Director Emeritus

Bill Leikam
Associate Director
Director Emeritus

Brian Schmidt
Associate Director

Mel Sarmiento
Associate Director

Kat Wilson
Associate Director

Stephanie Moreno
Executive Director &
District Clerk

Julie Gantenbein
District Counsel

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Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

1. **Call to Order:** The meeting was called to order at 5:07 p.m. by President Hare. Directors present: President Hare, Vice President Bautista, and Directors Maitiski, McColl and Quintero. Associate Directors present: Brian Schmidt. Staff and consultants present: Executive Director/District Clerk Moreno and Conservation Program Coordinator Paulina Binsfeld.
2. **President's Welcome and Call for Nominations for the District's Honor Roll of Resource Influencers:** Directors shared their favorite "air quality influencers".
3. **Approval of Agenda:**
Motion: Approve the revised agenda as presented. (McColl/Quintero; 5-0-0)
4. **Public Comment:** None
5. **Consent Agenda**
Motion: Approve the agenda as presented. (Hare/Maitiski; 5-0-0)
6. **Partner Reports**
 - 6.1 *USDA-NRCS:* Executive Director Moreno reported that the District has been awarded a cooperative agreement from NRCS in the amount of \$75,000 to provide bilingual outreach to historically underserved producers within the Hollister Service Center.
 - 6.2 *Other Partners:* No reports.
7. **Administration**
 - 7.1 *Director Board/Committee Assignments:* Executive Director Moreno reviewed her staff report and answered questions from the Directors. The Board discussed the potential process for designating Directors to attend meetings of other agencies and organizations for the dual purpose of relaying District information and keeping the NSCRCD Board informed as to projects and activities related to the mission and goals of the District, and gave feedback to the Executive Director to follow in developing a policy for Board review.

Motion: Authorize the President to annually establish a list of Directors voluntarily assigned to attend meetings of other agencies and organizations on behalf of the District for the dual purpose of relaying District information and keeping the Board informed as to projects and activities related to the mission and goals of the District. Further direct the Executive Director to bring back to the Board a written policy for Board/Committee appointments for Board review and approval. (Hare/Quintero; 5-0-0)

- 7.2 *Holiday Schedule:* The ad hoc Environmental Justice Committee (Directors Bautista and Quintero) reviewed their recommendation to align the District’s holiday schedule with the one used by the County of Santa Clara.

Motion: The NSCRCD recognize the holiday calendar that is in line with the County’s calendar, which includes adding Juneteenth and Indigenous People’s Day, and no longer recognizing Native American Day, which will bring the number of holidays to 13 paid holidays for staff. (Bautista/Quintero; 5-0-0)

- 7.3 *CSDA 2023 Board of Directors Election:* Executive Director Moreno indicated that Cheryl Sudduth appeared to best demonstrate in her candidacy statement that she is aligned with the District’s environmental and social justice objectives.

Motion: Authorize the Executive Director to select Cheryl Sudduth as the preferred candidate to serve on the CSDA Board of Directors. (Quintero/Bautista; 5-0-0)

- 7.4 *District Reports and Updates:*

7.4.1 *Board Committee Reports:* Director Bautista reported for the Ad Hoc Branding Committee and indicated President Hare had developed a marketing and communications plan and she is in the process of reviewing it. She also reported that she is following up on Executive Director Moreno’s request at the ad hoc Environmental Justice Committee meeting to be able to attend a San Jose Silicon Valley NAACP meeting for introduction and/or presentation about the District.

7.4.2 *Executive Director and Staff Reports:* The Board received updates and reports from staff.

7.4.3 *Director and Associate Director Updates:* The Board received individual updates and reports on topics and activities relevant to the District.

8. Meeting adjourned to the August meeting at 6:47 p.m.

Consent Agenda

- 5.1 Approve minutes for the May 4, 2023 Board Meeting.
5.2 Accept financial reports for May 2023.

Information Only:

- 5.3 County of Santa Clara Finance Agency; *San Jose Notice of June 2023 RPTTF Distribution*; dated June 1, 2023
5.4 County of Santa Clara Finance Agency; *Los Gatos Notice of June 2023 RPTTF Distribution*; dated June 1, 2023.
5.5 Santa Clara County LAFCO; *Notice – Adopted LAFCO Budget for Fiscal Year 2023-2024*; dated June 21, 2023
5.6 City of San Jose; *Zero Emissions Neighborhood Pilot Update*; dated June 23, 2023.
5.7 Santa Clara County LAFCO; *Notice of Availability – Countywide Fire Service Review – Public Review Draft Report*; dated June 30, 2023.