

# Guadalupe-Coyote Resource Conservation District (GCRCD)

## NATURAL RESOURCE CONSERVATION PROGRAM MANAGER

**Salary Range:** \$30.00 to \$40.00 per hour, depending on qualifications.

**Classification:** Unclassified, exempt position.

**Schedule:** May be filled with a full-time, part-time or temporary employee depending on program needs and funding availability.

### **Summary of Duties and Responsibilities**

Under the leadership of the Executive Director (ED), develop, implement and manage one or more District natural resources conservation programs. Specific tasks may include:

- Plan, permit and implement natural resource conservation projects on private lands by working closely with the ED and other District staff, landowners, permitting agencies, funders, consultants and contractors.
- Provide ecological perspective and oversight during the development of programs and projects.
- Collaborate with stakeholders, partners, local, state and federal entities, and landowners to identify and prioritize recovery goals and projects.
- Assist the ED in identifying funding opportunities including development of new grant opportunities, mitigation programs, and fee for service opportunities.
- Conduct or oversee monitoring activities, including but not limited to photo, biological, and archaeological monitoring.
- Provide oversight of implementation activities.
- Manage communications between project partners and stakeholders.
- Conduct outreach and build relationships with landowners, stakeholders, and community groups.
- Deliver educational presentations at District and partner events.
- Attend meetings and workshops on behalf of the District.
- Represent the District, its partners and funders in a positive and proactive manner.
- Perform additional tasks or responsibilities as directed by the Executive Director.

### **Typical Qualifications**

*Experience:* Five years or more relevant experience working as an ecologist, biologist, hydrologist, soil conservationist, or related natural resource conservation program manager with a background in ecosystem health, restoration and landowner collaboration. Working knowledge of local resource concerns and a background in conservation planning and overseeing project implementation. Two years or more of relevant experience working or volunteering for a soil or resource conservation district.

*Training:* Bachelor's degree or higher in a field related to environmental science or natural resource management. Relevant degrees include but are not limited to Biology, Zoology, Ecology, Environmental Management, Forest Management, Soil Science, Geology and Hydrology. Directly related experience may be substituted for the college requirement on the basis of one and one-half years of experience for one year of education to a maximum of four years.

*Special Requirement:* Possession of, or ability to obtain, an appropriate, valid California driver's license and auto insurance. Physically able to work in the field (climbing in and out of streams, lifting, carrying supplies and equipment, planting, etc.) during all seasons.