North Santa Clara Resource Conservation District

An independent special district of the State of California

ACTION MINUTES

Regular Meeting of the Board of Directors
Thursday, January 9, 2025, at 5:30 p.m.

Meeting held at 888 N. 1st Street, Suite 204, San Jose, CA 95112

Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

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1. Call to Order: The meeting was called to order by President Maitski. Directors present: President Frank Maitski, Vice President Gail Bautista, Director Jeannie Entin, Director Gerardo Ixteyo Loera, and Director Matt Roben. Executive staff present: Executive Director/District Clerk Stephanie Moreno and District Counsel Julie Gantenbein.

2. Meeting Agenda: No changes to the agenda.

3. Introductions: The Board welcomed new Director Gerardo Ixteyo Loera; Directors and staff introduced themselves.

4. Public Comment: None

5. Consent Agenda:

Motion: Approve the consent agenda as amended. (Bautista/Entin; 5-0-0)

6. Partner Reports: None (Federal Day of Mourning for President Carter.)

7. Administration:

7.1 *Brown Act Overview:* District Counsel Gantenbein gave a presentation regarding the Ralph M. Brown Act and answered questions from the Directors. Doug Muirhead, member of the public, commented that with regards to publication of the agenda, more than 72-hour notice would be appreciated rather than adhering to the minimum required per the Brown Act. Dina Iden, Executive Director for Loma Prieta RCD, shared that she received an email earlier in the day indicating that the California Special Districts Association has updated their Brown Act Compliance Manual, and it is now available.

7.2 *Strategic Planning:* Executive Director Moreno gave an update on the status of the SWOT Analysis.

7.3 *District Logo:* After discussion, there was consensus to continue this item for discussion during the strategic planning process.

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7.4 *Board Meetings:* After discussion, the Board took the following action to test a new time for monthly Board meetings:

Motion: Approve a temporary time of 5:45 p.m. as the meeting start time. (Entin/Bautista; 5-0-0)

7.5 *Santa Clara County Special Districts Association (SCCSDA):*

Motion: Make Board President Frank Maitski the primary delegate and Executive Director Stephanie Moreno the alternate delegate for SCCSDA. (Roben/Loera; 5-0-0)

7.6 *California Association of Resource Conservation Districts:* Board President/CARCD Delegate Maitski gave an update on the annual conference, business meeting, bylaws update, and other issues related to the Association.

8. Programs and Projects: Executive Director Moreno explained the annual work plan, reviewed some key program opportunities and challenges, and demonstrated the online RCD Project Tracker the District will be using to showcase projects.

9. Board Member, Associate Director, Committee, and Executive Director Reports: Directors and staff shared updates.

10. New Business/Items for Next Agenda: SWOT Analysis presentation.

11. Meeting Adjourned at 7:56 p.m.

Consent Agenda

5.1 Approve minutes for the November 7, 2024 Regular Board meeting.
5.2 Accept financial statements for November 2024.

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