

Subject **RE: [EXTERNAL] Re: North Santa Clara Resource Conservation District**
From Clark, Lesley <Lesley.Clark@cob.sccgov.org>
To Stephanie Moreno <smoreno@gcrd.org>
Date 2024-03-28 10:28 AM



- NOUV – Cynthia McColl – North Santa Clara RCD – 04.05.24.pdf(~101 KB)

Good morning Stephanie

Thank you for providing the resignation letter. In the future, please include me in any correspondence relating to membership or bylaw/ordinance updates. I maintain the database that tracks these.

I've attached a PDF copy of the Notice of Unscheduled Vacancy for Member McColl, which is required when a member leaves mid-term, and sets the date when a new appointment may be made – in this case no sooner than April 11.

On the topic of applications, I have not received any. If they were sent to the board office, they did not forward them to me. Applicants for positions appointed by the board should submit applications through the Boards and Commissions portal here: <https://santaclaracounty.primegov.com/public/committees?fromiframe=true>

Click here:

[View All Boards And Commission Vacancies](#)

The screenshot shows the 'Boards And Commissions' portal. On the left is a list of various commissions like 'Advisory Commission on Consumer Affairs' and 'Assessment Appeals Board I-IV'. The main content area has tabs for 'Profile', 'Members', and 'Vacancies'. A red circle highlights the 'Apply for membership' button in the top right corner, with a red arrow pointing to it from the text 'Click here:' above.

As for how an appointment is made, the Board President nominates an applicant for appointment as a board-as-a-whole appointment – meaning the whole board must approve the nominee. Unfortunately I cannot facilitate a meeting directly with Supervisor Ellenberg, but can recommend contacting Michelle Collins Michelle.Collins@bos.sccgov.org / 408-299-5040 to make the request (Which I think has been done already – this is best path).

Please let me know if you have questions about any of this – thank you!

Les Clark
Clerk of the Board of Supervisors - Records Division
70 W Hedding Street, 10th Floor, East Wing
San Jose, CA 95110
lesley.clark@cob.sccgov.org - 408-299-5087

From: Stephanie Moreno <smoreno@gcrd.org>
Sent: Wednesday, March 27, 2024 6:40 PM
To: Clark, Lesley <Lesley.Clark@cob.sccgov.org>
Subject: [EXTERNAL] Re: North Santa Clara Resource Conservation District
Importance: High

Hi, Lesley! On March 20th, I sent the attached letter to President Ellenberg on behalf of NSCRCD Board President Susan Hare requesting a meeting to discuss the Director appointment process prior to initiating the recruitment process for the anticipated vacancy, which doesn't become effective until April 5th.

Would you be able to facilitate that meeting for President Hare?

Also, please note that outgoing Director McColl has recommended in her letter of resignation (attached) that President Ellenberg consider William Ware as her replacement. Would you please confirm receipt of his application?

Thank you! Stephanie

Sincerely,

Stephanie Moreno, Executive Director/District Clerk

Pronouns: she/her/hers

North Santa Clara Resource Conservation District (NSCRCD)

formerly the Guadalupe-Coyote RCD

An independent special district of the State of California

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smoreno@gcrd.org

831-235-1799 Cell

On 2024-03-27 02:41 PM, Clark, Lesley wrote:

Hi Stephanie

Can you let me know if you have a vacancy on your board? The website doesn't show one, but a constituent is contacting District 4 stating that a seat was recently vacated and asking for a meeting to discuss it and their possible membership.

Thank you!

Les Clark

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