

# North Santa Clara Resource Conservation District (NSCRCD)

*An independent special district of the State of California*

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## Regular Meeting of the Board of Directors Wednesday, December 4, 2025, at 5:45 p.m.

### AGENDA

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact us at [gcrd@gcrd.org](mailto:gcrd@gcrd.org) or <https://www.rcdsantaclara.org/contact-us>. Notifying the District at least 48 hours prior to the meeting will better enable us to quickly respond to requests for reasonable modification or accommodation.

**Physical Location:** 888 N. 1<sup>st</sup> Street, Suite 204, San Jose, CA 95112

**Online Computer or Mobile Device Access:**

<https://us02web.zoom.us/j/85372549281?pwd=KzNLSWlacFpWYWNLMUOrM29sdWlUdz09>

Meeting ID: 853 7254 9281 Passcode: 110422



**Phone Audio Only:** +1 669 900 9128 US (San Jose) Meeting ID: 853 7254 9281 Passcode: 110422

**Supporting Documents:** <https://www.rcdsantaclara.org/2025-12-04-board-meeting>

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#### 1. Call to Order:

1.1 *Determination of Quorum*

1.2 *Government Code 54953*: Discussion and possible action in the event a request is received from one or more Directors to participate remotely utilizing the *Just Cause or Emergency Circumstances* provisions of the Brown Act.

2. **Meeting Agenda:** Discussion and action to approve the agenda as presented or amended.

3. **Public Comment – Matters Not on the Agenda:** This is an opportunity to address the Board of Directors on any item not on the agenda (§54954.2(b)). As presiding officer, the Board President may choose to impose a 3-minute limitation per speaker. Please see the last page of this agenda for additional information regarding public comments.

4. **Consent Agenda:** Items on the consent agenda (see itemized list at the end of the agenda) are considered routine and may be enacted by one motion. Any Director, Associate Director, staff, or member of the public may ask a question regarding any item or request an item be moved from the consent agenda to the regular agenda for separate discussion and action.

5. **Partner Reports:** Updates from agencies and organizations regarding their agricultural and natural resources conservation activities, programs, and projects.

#### 6. Administration:

6.1 *CARCD 2025 Annual Business Meeting and Upcoming Ballot*: Update on the 2025 Annual Meeting; discussion and possible action regarding voting on the written ballot to be sent out to Member RCDs, including but not limited to adoption of resolutions, amendment of association bylaws, and election of officers.

6.2 *Executive Director Job Description*: Discussion and possible action to approve revised job description for the Executive Director, including a position name change to “District Manager”.

6.3 *Legislative Report*: Update regarding legislative changes that may impact District operations in 2026, including changes to the Brown Act.

- 6.4 *District Logo*: Discussion and possible action to adopt a new logo for the District.
- 6.5 *Board Officers*: Discussion and possible action to select the President and Vice President for CY 2026, with positions effective January 1, 2026.
- 6.6 *Board Meetings*: Discussion and possible action to approve the CY 2026 Meeting Schedule.

**7. Programs and Projects:**

- 7.1 *Santa Clara County Rural Zoning Amendments*: Review of County’s process; discussion and possible action regarding providing District assistance to rural landowners potentially impacted by the proposed changes.
- 7.2 *Other Programs and Projects*: Update by the Executive Director on the status of current and pending District programs and projects.

**8. Board Member, Associate Director, Committee, and Executive Director Reports:** Other updates and reports on topics and activities relevant to the District.

**9. New Business/Items for Next Agenda**

**10. Meeting Adjourned**

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**Consent Agenda Items**

*Action Items:*

- 4.1 Approve minutes for the October 7, 2025 Special Board meeting.
- 4.2 Approve employee health, dental, and vision insurance premium caps for 2025 and 2026.
- 4.3 Approve revised evaluation template for the Executive Director/District Manager position.
- 4.4 Approve the CY 2026 Holiday Schedule.

*Information Only:*

- 4.5 County of Santa Clara; *Quarterly Investment Report for Schools and Special Districts for the period ending September 30, 2025*; November 19, 2025.
- 4.6 SF Bay Regional Water Quality Control Board; *Notice of Public Hearing for draft NPDES permit for the San José/Santa Clara Water Pollution Control Plant, San José*; hearing date – December 10, 2025.
- 4.7 Peninsula-South Bay Watershed Forum; *Topic - Shoreline Restoration Projects*; forum date – December 12, 2025.

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*The public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board’s consideration of items (§54954.3(a)). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that the Board or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the Board or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the Board, or the Board itself, subject to rules or procedures of the Board, may provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (§54954.2(a)(3)). Disclosable public records related to an open session item on a regular meeting agenda that are distributed by the District to all or a majority of the Board of Directors are available for public inspection on our website ([www.rcdsantaclara.org](http://www.rcdsantaclara.org)) or in person. In response to COVID-19, our physical offices are currently closed to the public; to make arrangements to view or receive copies of the documents in person, please contact the District Clerk at [gcrd@gcrd.org](mailto:gcrd@gcrd.org).*