



# Guadalupe-Coyote Resource Conservation District (GCRCD)

*An independent special district of the State of California*

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## **Enterprise System Catalog**

SB 272 (2015)/Government Code 6270.5 Compliance

*Vendor:* **Intuit**  
*Product:* **QuickBooks Online Plus**  
*System Purpose:* Accounting software to track grant invoicing and budgets; vendor bills and payments; and personnel timekeeping and payroll.  
*Data Type:* Proprietary Database  
*Custodian:* Executive Director  
*Frequency Collected:* Daily  
*Frequency Updated:* On demand (automated updates upon vendor release)

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*Vendor:* **Microsoft**  
*Product:* **Office Suite**  
*System Purpose:* For creating administrative documents and email management  
*Data Type:* Various Microsoft Office file types  
*Custodian:* Executive Director  
*Frequency Collected:* Daily  
*Frequency Updated:* On demand (manual updates upon vendor release)

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*Vendor:* **Environmental Systems Research Institute (ESRI)**  
*Product:* **ArcGIS**  
*System Purpose:* Geographic Information Systems (GIS) mapping software to collect and display spatial and tabular data.  
*Data Type:* Geodatabase, Shapefiles  
*Custodian:* Executive Director  
*Frequency Collected:* As needed  
*Frequency Updated:* On demand (manual updates upon vendor release)

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*Vendor:* **Adobe**  
*Product:* **Acrobat**  
*System Purpose:* Document imaging/management  
*Data Type:* Portable Document Format (PDF)  
*Custodian:* Executive Director  
*Frequency Collected:* Daily  
*Frequency Updated:* On demand (manual updates upon vendor release)

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