



Guadalupe-Coyote Resource Conservation District (GCRCD)

An independent special district of the State of California

SUMMARY MINUTES

Regular Meeting of the Board of Directors
Thursday, December 3, 2020 at 5:00 p.m.

NOTICE PERTAINING TO TELECONFERENCING AND PUBLIC ACCESS TO THE MEETING

Due to the Shelter-in-Place Order issued by Governor Gavin Newsom and the Santa Clara County Health Officer in response to COVID-19, this meeting was held via Zoom teleconference only, as permitted by the Governor's Executive Order N-29-20, Section 3. Call-in information for the meeting was provided on the agenda.

Note: Though agenda items may be considered out of order to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

Rick Lanman, M.D.
President

Gary Jahns, Ph.D.
Vice-President

Tess Byler
Director

Bill Leikam
Director

John Vidovich
Director

Roger Castillo
Director Emeritus

Nathan Hale
Associate Director

Larry Johmann
*Associate Director
Director Emeritus*

Stephanie Moreno
*Executive Director
District Clerk*

Richard Roos-Collins
District Counsel

Julie Gantenbein
District Counsel

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1. Call to Order

Meeting was called to order at 5:04 p.m. by President Lanman. Directors present for the meeting: President Rick Lanman, Vice-President Gary Jahns, and Director Bill Leikam. Directors Tess Byler and John Vidovich were absent. Staff present: Julie Gantenbein, District Counsel, and Stephanie Moreno, Executive Director/District Clerk.

2. Approval of Agenda

Executive Director Moreno requested that item 8.1 be moved to be considered immediately after the Consent Agenda.

Motion: Approve the agenda as amended. (Jahns/Leikam; 3-0-0; Byler, Vidovich absent)

3. Public Comment:

Steve Holmes, South Bay Clean Creeks Coalition, announced they have launched their Chinook monitoring effort, and have about 40 volunteers who are participating in the program.

4. Consent Agenda:

Motion: Approve the agenda as presented. (Leikam/Jahns; 3-0-0; Byler, Vidovich absent)

5. Presentation

Tuolumne River Trust (TRT): Peter Drekmeier, TRT Policy Director, gave a presentation on regional efforts to balance water supply and environmental protection and answered questions from the Board and members of the public.

6. Partner Reports

6.1 *USDA-NRCS Report:* James Booth, District Conservationist for the Hollister Service Center, gave an update on agricultural and natural resources conservation activities, program and projects.

6.2 *Valley Water Report:* Domingo Candelas, Local Government Affairs, gave a report and indicated he is working to get the information regarding number of acres owned by Valley Water that was requested by President Lanman at the last meeting. President Lanman asked a question regarding who manages the land around Valley Water's reservoirs. Executive Director Moreno inquired if Mr. Candelas could arrange for a Valley Water staff member to attend the January meeting to answer President Lanman's questions regarding how Valley Water manages their lands for ecological benefits.

6.3 *Other Partner Reports:* None.

7. Programs and Projects

7.1 *Post-Fire Technical Assistance:* Executive Director Moreno gave an update on the challenges they have had regarding landowner pond water quality issues as a result of the SCU Lightning Complex fires, and requested authority to execute an agreement to complete collection of pond samples.

Motion: Authorize the Executive Director to execute an agreement in compliance with the District's Bidding Policy for an independent contractor to collect pond samples for participating landowners in the Mount Hamilton area and develop District protocol for sampling and testing of future sites in an amount not to exceed \$5,000. (Jahns/Leikam; 3-0-0; Byler, Vidovich absent)

7.2 *Anadromous Fish:*

7.2.1 *Natal Stream Research:* President Rick Lanman reported on the purpose of the collection efforts and Executive Director Moreno indicated that South Bay Clean Creeks Coalition (SBCCC) already is set up to perform the collection activities. UC Davis will be performing the analysis. Director Jahns inquired about COVID-19 precautions being taken by SBCCC in its stream monitoring and collection activities, to which SBCCC Founder/Executive Director Steve Holmes responded.

Motion: Authorize the Executive Director to develop the scope of services and execute an agreement with South Bay Clean Creeks Coalition for costs associated with the collection and molecular/isotopic analysis of Chinook salmon otoliths and eye lenses in an amount not to exceed \$2,500. (Lanman/Jahns; 3-0-0; Byler, Vidovich absent)

7.2.2 *Spawning/Migration:* Former Board President Roger Castillo updated the Board on Coyote Creek and Guadalupe River anadromous fish migration/spawning and reported data on water flows.

7.3 *Tule Elk/Pronghorn:* President Lanman gave an overview and shared a presentation he developed on outreach efforts to other agencies; planning efforts to host an educational workshop for regional RCDs and agencies; conversations with CDFW; and data regarding open

space lands on the west side of Highway 101. Associate Director Hale offered to send President Lanman some additional reference materials.

8. Administration

- 8.1 *Associate Director Appointment:* Kat Wilson introduced herself and answered questions posed by the Board.

Motion: Approve the appointment of Kat Wilson as Associate Director, for a 4-year term, effective January 1, 2021. (Jahns/Leikam; 3-0-0; Byler, Vidovich absent)

- 8.2 *Office Space Lease:* Executive Director Moreno gave an update on Civic Enterprises' requested amendment to the 2017 lease agreement and the opportunity for the District to move to a ground-floor suite in the current office building. She recommended passing on opportunity at this time because she does not believe the increased cost is warranted since the offices are closed indefinitely due to COVID-19. Regarding the amendment to the lease agreement, Executive Director Moreno reviewed two options for consideration: accept the unilateral cancellation clause as presented by the owners or counter offer with a mutual cancellation clause. District Counsel addressed the Board regarding the options presented, indicating the first offers more security and the second offers more flexibility.

Motion: Authorize the Executive Director to negotiate a mutual cancellation clause with Civic Enterprises and sign an amendment to the lease agreement. (Jahns/Leikam; 3-0-0; Byler, Vidovich absent)

- 8.3 *Personnel Policy:* Executive Director Moreno updated the Board on her progress on updating the policy and requested a meeting with the President and Vice-President to review various options to be incorporated into the agreement, to which the Board agreed.

- 8.4 *Website Update:* Executive Director Moreno updated the Board on progress on the new website and requested the Board authorize her to execute an amendment to the agreement to add the Streamline Engage and/or Streamline Portal components to the website to facilitate outreach, public engagement and internal controls, at an estimated cost of \$40.00-\$60.00 per month.

Motion: Authorize the Executive Director to determine which components to add to the website and sign an amendment to the agreement with Streamline. (Jahns/Leikam; 3-0-0; Byler, Vidovich absent)

- 9. Reopening of Public Comment Period:** President Lanman, Director Leikam and Executive Director Moreno gave updates on topics and activities relevant to GCRCD.

- 10. Meeting was adjourned at 7:54 p.m. to January 7, 2020 at 5:00 p.m.**

Consent Agenda

- 4.1 Approve minutes for the October 1, 2020 Regular Meeting
- 4.2 Approve minutes for the November 5, 2020 Regular Meeting.
- 4.3 Approve minutes for the November 19, 2020 Regular Meeting.
- 4.4 Accept financial reports for October 2020.
- 4.5 Authorize annual posting of holiday schedule for 2021.

Information Only

- 4.6 Letter from County of Santa Clara Finance Agency; *GASB 77- Tax Abatement Disclosures for FY19-20*, dated October 15, 2020.
- 4.7 Letter from County of Santa Clara Finance Agency; *County of Santa Clara Treasury Investment Portfolio Status*, dated November 12, 2020.
- 4.8 Letter from the Federal Energy Regulatory Commission to Valley Water; *Proposed Reservoir Operations Plan after Construction of Anderson Dam Tunnel Project*; dated November 18, 2020.
- 4.9 Letter from National Marine Fisheries Service (NMFS) to FERC; *Resolution of NMFS' Comments Pertaining to Adjustable Weirs, Fish Monitoring, and Coyote Percolation Dam for Santa Clara Valley Water District's FERC Order Compliance Project (FERC Project No. 5737-000, -007)*; dated November 23, 2020.