

# North Santa Clara Resource Conservation District (NSCRCD)

*An independent special district of the State of California*

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## AGENDA

### Regular Meeting of the Board of Directors

Thursday, March 5, 2026, at 5:45 p.m.

Frank Maitski, President  
 Gerardo Ixteyo Loera, Vice President  
 Gail Bautista, Director  
 Jeannie Entin, Director  
 Matt Roben, Director



*In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact us at [gcrd@gcrd.org](mailto:gcrd@gcrd.org) or <https://www.rcdsantaclara.org/contact-us>. Notifying the District at least 48 hours before the meeting will better enable us to quickly respond to requests for reasonable modification or accommodation. To request interpretation services or sign language services, please submit a language services request to [gcrd@gcrd.org](mailto:gcrd@gcrd.org) at least 48 hours before the meeting.*

**Physical Location:** 888 N. 1<sup>st</sup> Street, Suite 204, San Jose, CA 95112

**Online Computer or Mobile Device Access:** (beginning at **no earlier than 6:00 p.m.**)

<https://us02web.zoom.us/j/85372549281?pwd=KzNLSWlacFpWYWNLMU0rM29sdWlUdz09>

Meeting ID: 853 7254 9281 Passcode: 110422

**Phone Audio Only:** +1 669 900 9128 US (San Jose) Meeting ID: 853 7254 9281 Passcode: 110422

**Supporting Documents:** <https://www.rcdsantaclara.org/2026-03-05-board-meeting>

**NOTE: Closed session will be held in-person only. Online access to the meeting is scheduled to begin no earlier than 6:00 p.m.**

#### 1. Call to Order:

1.1 *Determination of Quorum*

1.2 *Government Code 54953.8:* Discussion and possible action in the event a request is received from one or more Directors to participate remotely utilizing the *Just Cause* provisions of the Brown Act.

2. **Closed Session Meeting Agenda:** Discussion and action to approve the closed session agenda as presented or amended.

3. **Public Comment – Closed Session Items:** This is an opportunity to address the Board of Directors on any closed session item (§ 54954.3). As presiding officer, the Board President may choose to impose a 3-minute limitation per speaker. Please see the last page of this agenda for additional information regarding public comments.

#### 4. Closed Session:

4.1 *Conference with Real Property Negotiators (Government Code §54956.8; 1 item)*

*Property:* 21551 Shillingsburg, San José, CA

*Agency Negotiator:* District Manager Stephanie Moreno

*Negotiating parties:* Linming Jin and Junping Zheng

*Under negotiation:* Lease Agreement (price and terms of payment)

**Online access will begin no earlier than 6:00 p.m.**

**5. Report from Closed Session**

**6. Meeting Agenda:** Discussion and possible action to approve the agenda as presented or amended.

**7. Public Comment – Matters Not on the Agenda:** This is an opportunity to address the Board of Directors on any item not on the agenda (§54954.2(b)). As presiding officer, the Board President may choose to impose a 3-minute limitation per speaker. Please see the last page of this agenda for additional information regarding public comments.

**8. Consent Agenda:** Discussion and possible action to approve the consent agenda as presented or amended. Items on the consent agenda (see itemized list at the end of the agenda) are considered routine and may be enacted by one motion. Any Director, Associate Director, staff, or member of the public may ask a question regarding any item or request an item be moved from the consent agenda to the regular agenda for separate discussion and action.

**9. Administration:**

- 9.1 *Director Appointments:* Discussion and possible action to establish the timeline and process for 2026 Director appointments.
- 9.2 *SB 827 Fiscal & Financial Training:* Review of new State mandated fiscal and financial training requirements for officers, officials, and executives.
- 9.3 *CSDA Special District Leadership Academy:* Discussion and possible action to approve attendance for one or more Directors to attend one of the 2026 scheduled conferences to receive core governance training.
- 9.4 *Cost Allocation Plan:* Discussion and possible action regarding solicitation and engagement of a consultant to prepare a cost allocation plan to determine indirect cost rates for grants and other funding agreements.

**10. Programs and Projects:**

- 10.1 *2025-2030 Long Range Plan:* Discussion and possible action to approve the date and select the topics and method of facilitation for the special Board meeting tentatively scheduled for Sunday, March 29, 2026.
- 10.2 *Program and Project Update:* Update from District Manager on the status of District programs and projects.

**11. Partner Reports:** Updates from agencies and organizations regarding their agricultural and natural resources conservation activities, programs, and projects.

**12. Board Member, Associate Director, Committee, and Executive Director Reports:** Other updates and reports on topics and activities relevant to the District.

**13. New Business/Items for Next Agenda**

**14. Meeting Adjourned**

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**Consent Agenda Items**

*Action Items:*

- 4.1 Approve minutes for the December 4, 2025 Regular Board meeting.
- 4.2 Approve minutes for the January 8, 2026 Regular Board meeting.
- 4.3 Authorize the District Manager to execute a *Healthy Watersheds and Thriving Cities Project* subagreement with San Francisco Estuary Institute, and to execute and submit all relevant

documents, to receive funding in an amount up to \$60,000.00 for the *Los Gatos Creek Fish Passage and Habitat Restoration Project*.

- 4.4 Authorize the District Manager to execute an amendment(s) to the existing agreement with Applied River Sciences to revise the scope of work and budget to include services to be performed for the *Los Gatos Creek Fish Passage and Habitat Restoration Project* using designated CARCD-WCB and SFEI funding.
- 4.5 Authorize the District Manager to execute a limited availability/sole source contract for an estimated \$6,000.00 for Mike Garelo of HDR to perform peer review of construction designs for the *Los Gatos Creek Fish Passage and Habitat Restoration Project*.
- 4.6 Authorize the District Manager to submit a proposal to Xerces Society for the 2026 Habitat Kit Program.

*Information Only:*

- 4.7 Attorney for California Chaparral Institute; *Vegetation Treatment Projects Request for Notice under CEQA*; received February 18, 2026.
- 4.8 County of Santa Clara Finance Agency; *Quarterly Investment Report for Schools and Special Districts for the period ending December 31, 2025*; dated February 27, 2026.

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*The public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before the meeting is called to order by submitting written comments to [gcrd@gcrd.org](mailto:gcrd@gcrd.org) or during the Board's consideration of items (§54954.3(a)). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that the Board or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the Board or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the Board, or the Board itself, subject to rules or procedures of the Board, may provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (§54954.2(a)(3)). Disclosable public records related to an open session item on a regular meeting agenda that are distributed by the District to all or a majority of the Board of Directors are available for public inspection on our website ([www.rcdsantaclara.org](http://www.rcdsantaclara.org)) or in person. District offices are open by appointment; to make arrangements to view or receive copies of the documents In person, please contact the District Clerk at [gcrd@gcrd.org](mailto:gcrd@gcrd.org).*