



North Santa Clara Resource Conservation District

(formerly the Guadalupe-Coyote RCD)

An independent special district of the State of California

www.rcdsantaclara.org 1560 Berger Drive, Room 211, San Jose, CA 95112 408-288-5888

SUMMARY MINUTES

Regular Meeting of the Board of Directors Thursday, September 7, 2023, at 5:00 p.m.

Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

Susan Hare
President

Gail Bautista
Vice-President

Frank Maitski
Director

Cynthia McColl
Director

Paula Quintero
Director

Larry Johmann
Associate Director
Director Emeritus

Rick Lanman, MD
Associate Director
Director Emeritus

Bill Leikam
Associate Director
Director Emeritus

Brian Schmidt
Associate Director

Mel Sarmiento
Associate Director

Kat Wilson
Associate Director

Stephanie Moreno
Executive Director &
District Clerk

Julie Gantenbein
District Counsel

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- 1. Call to Order:** The meeting was called to order by Vice President Bautista. Directors present: President Hare (arrived at 5:23 p.m.), Vice President Bautista, and Directors Maitski, McColl and Quintero. Associate Directors present: Associate Directors Leikam and Schmidt. Staff and consultants present: Executive Director/District Clerk Moreno and District Counsel Gantenbein.
- 2. Approval of Agenda:**
Motion: Approve the agenda as presented. (Quintero/Maitski; 4-0-0; Hare absent).
- 3. Public Comment:** Seth Schalet, Chief Executive Officer for the Santa Clara County FireSafe Council, announced his organization is holding its inaugural FireSafe Summit in Saratoga on October 10, 2023.
- 4. Consent Agenda:**
Motion: Approve the consent agenda as presented. (Quintero/McColl; 4-0-0; Hare absent).
- 5. Partner Reports**
 - 5.1 *USDA-NRCS:* District Conservationist James Booth provided a report for the USDA-NRCS Hollister Service Center.
 - 5.2 *Other Partners:* Mr. Schalet reported that the Santa Clara County Wildfire Protection Plan (CWPP) has been released, and the Council has received a grant to serve as its County Coordinator.
- 6. Administration**
 - 6.1 *FY 23-24 Budget:* Executive Director Moreno gave an update on the budget preparation process, answered questions, and took input from the Directors on budget priorities. The final review and adoption of the budget was continued to the October meeting.
 - 6.2 *District Reports and Updates:*
 - 6.2.1 *Board Committee Reports:* Director McColl reported on the upcoming meeting for the Highway Overcrossing Study Group. Vice President Bautista gave an update for the Ad Hoc Branding Committee.

- 6.2.2 *Executive Director and Staff Reports: None*
- 6.2.3 *Director and Associate Director Updates: The Board received individual updates and reports on topics and activities relevant to GCRCD.*

7. Meeting was adjourned at 6:40 p.m. until the October 5, 2023 Regular Meeting.

Consent Agenda

- 4.1 Approve minutes for the June 2023 Board Meeting.
- 4.2 Accept financial reports for June 2023.
- 4.3 Authorize the Executive Director to execute an agreement with One Tree Planted in the amount of \$2,500.00 to host a tree planting team event in October 2024, and execute all subagreements, contracts and other documents necessary to purchase services and supplies for the event.
- 4.4 Authorize the Executive Director to execute all agreements, documents, and subcontracts necessary to implement the services outlined in the scope of work for the University of California Climate Action Seed *Grant Resilient and Equitable Urban Stream Corridors Project*, of which the District is a collaborating partner and subawardee in the amount of \$99,881.54.
- 4.5 Authorize the Executive Director to implement the “Contracts Requiring Special Skills” section of the Bidding Policy for the negotiation of a contract for services to prepare the CalVTP Project-Specific Analysis (PSA) required by the scope of work for CAL FIRE Agreement 5GA21155.
- 4.6 Authorize the Executive Director to submit a grant application for the County of Santa Clara Food Systems Resiliency Program to provide relevant services outlined in the County of Santa Clara Food System Workplan (specific services to be determined after pre-submission conference).
- 4.7 Authorize the Executive Director to participate in block grant application submittal (lead agency to be determined) for the California Department of Food and Agriculture Urban Agriculture Program in order to extend services and reach of the District’s Farm and Ranch Resilience program.

Information Only:

- 4.8 NSCRCD Job Announcement; *Conservation Program Coordinator*; July 20, 2023.
- 4.9 Student Conservation Association Job Announcement; *NSCRCD Conservation Outreach Coordinator*; July 31, 2023.
- 4.10 USDA-NRCS; *Notice of Grant and Agreement Award for the Farm and Ranch Resilience Program*; dated August 4, 2023.
- 4.11 County of Santa Clara Finance Agency; *Quarterly Investment Report for Schools and Special Districts for the period ending June 30, 2023*; dated August 23, 2023.