

GCRCD Recommended FY21-22 Budget	Proposed 7/15/21	Board Discussion 7/15/21	Final Recommended 9/15/21
<b>Property Taxes</b>			
400100 Property Taxes	308,000.00	308,000.00	308,000.00
498022 Trust Fund-Property Tax-ERAF	12,862.80	12,862.80	12,862.80
<b>Grants and Agreements</b>			
484414 CalRecycle (Farm & Ranch SW Cleanup)	36,372.16	36,372.16	36,372.16
481413 San Mateo RCD Service Agreement (Post-Disaster TA)	5,481.50	5,481.50	5,481.50
481420 San Mateo County Service Agreement (DOC Climate Action)	3,000.00	3,000.00	3,000.00
<b>Miscellaneous Income</b>			
481380 Miscellaneous Income - Other	0.00	0.00	0.00
<b>Total New Revenue</b>	<b>365,716.46</b>	<b>365,716.46</b>	<b>365,716.46</b>
<b>Designated Fund Transfer</b>			
481407 Silver Creek Linear Park Project	15,000.00	15,000.00	15,000.00
<b>Total Designated Fund Transfer Revenue</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
<b>Total Operating Revenue</b>	<b>380,716.46</b>	<b>380,716.46</b>	<b>380,716.46</b>
<b>Operating Reserve Fund Transfer</b>	TBD	100,000.00	100,000.00
	<b>380,716.46</b>	<b>480,716.46</b>	<b>480,716.46</b>
<b>EXPENDITURES</b>			
<b>Salary &amp; Benefits</b>			
510801 Salaries			
Executive Director	114,267.50	114,267.50	114,267.50
Program Manager (.50 FTE; Regular Position)	0.00	45,000.00	<b>20,800.00</b> Beginning January 2022
Grant Writer (.40 FTE; Temporary Position)	0.00	35,000.00	<b>12,480.00</b> Beginning January 2022
<b>Total Salaries</b>	114,267.50	194,267.50	<b>147,547.50</b>
510835 Employee Benefits-Insurance	0.00	0.00	<b>3,536.00</b> 17% for regular position only
510836 Retirement Benefits	18,996.00	18,996.00	18,996.00
511302 Federal Payroll Tax (FICA)	8,741.46	8,741.46	<b>11,287.38</b> Includes new staff
511304 State Unemployment	514.20	514.20	<b>663.96</b> Includes new staff
511305 Workman's Comp	0.00	1,000.00	<b>1,200.00</b> Includes new staff
<b>Total Salary &amp; Benefits</b>	<b>142,519.17</b>	<b>223,519.17</b>	<b>183,230.85</b>
<b>Services &amp; Supplies (Fixed)</b>			
520530 Communications/Phone/Web	3,000.00	3,000.00	3,000.00
521020 Meetings & Refreshments	2,475.00	2,475.00	2,475.00
521022 Security Services	0.00	0.00	<b>1,800.00</b> Will be needed for offsite meeting location.

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522010 Insurance - Liability	3,000.00	3,000.00	<b>2,373.00</b>	Reflects actual invoice received in September
524510 Membership Dues	3,000.00	3,000.00	<b>6,000.00</b>	Increase to add proposed CARCD dues of \$3,000
524610 Bank Service/Direct Deposit Fee	0.00	0.00	0.00	
525010 Office Supplies	500.00	500.00	500.00	
525070 Printing & Reproduction	100.00	100.00	100.00	
525071 Research Publications	0.00	4,000.00	4,000.00	
525080 Legal Notices	200.00	200.00	200.00	
525101 Board & Staff Registration	600.00	600.00	<b>1,500.00</b>	Additional funding needed for new employee training
525160 Resource Library	0.00	0.00	0.00	
525586 General Counsel- Legal	6,000.00	6,000.00	6,000.00	
526100 Bookkeeping	8,300.00	8,300.00	8,300.00	
526110 Audit	0.00	0.00	0.00	
527010 Lease Bldg & Improvements	16,650.00	16,650.00	16,650.00	
528140 Prop. Tax Admin Fee	3,000.00	3,000.00	3,000.00	
528520 Transportation and Travel	1,000.00	1,000.00	1,000.00	
529510 Contributions to other Agencies	350.00	350.00	350.00	
556100 Equipment & Furniture	4,000.00	4,000.00	4,000.00	
<b>Total Services &amp; Supplies (Fixed)</b>	<b>52,175.00</b>	<b>56,175.00</b>	<b>61,248.00</b>	
<b>Programs &amp; Projects (Variable)</b>				
<u>Grants and Partnerships</u>				
525554 DOC Climate Action Program	3,000.00	3,000.00	3,000.00	
528247 Farm & Ranch SW Cleanup Program	34,606.96	34,606.96	34,606.96	
528238 Healthy Soils Program	5,000.00	5,000.00	5,000.00	
528251 Monarch Butterfly and Pollinator Program	0.00	0.00	0.00	
528232 Pond Technical Assistance Program	0.00	0.00	0.00	
528246 Post-Disaster Technical Assistance Program	3,483.96	3,483.96	3,483.96	
525097 Rural Roads Program	0.00	0.00	0.00	
525098 Silver Creek Linear Park Project	17,700.00	17,700.00	17,700.00	
Total Grants and Partnerships	63,790.92	63,790.92	63,790.92	
<u>Other GCRCD-funded Projects</u>				
525094 Sponsorships	1,000.00	1,000.00	1,000.00	
525102 GCRCD Hosted Events	1,000.00	1,000.00	1,000.00	
528248 Carbon Farm Program	2,500.00	2,500.00	2,500.00	

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528249 Tule Elk Habitat Program	15,000.00	20,000.00	20,000.00
528252 Watershed Education and Technical Assistance Program			
528223 Anadromous Fish Monitoring and Research (SBCCC)	8,000.00	8,000.00	8,000.00
528240 Watershed CAP Project	20,000.00	20,000.00	20,000.00
528250 Watershed Group/RCMP	24,397.50	24,397.50	24,397.50
Climate Action Project(s)	TBD	60,333.87	<b>80,549.19</b> Added salary and other expenditure savings
Total Other GCRCD-funded Projects	71,897.50	137,231.37	157,446.69
<b>Total Projects and Programs (Variable)</b>	<b>135,688.42</b>	<b>201,022.29</b>	<b>221,237.61</b>
Contingency Fund	0.00	10,000.00	15,000.00
<b>Total Expenses</b>	<b>330,382.59</b>	<b>480,716.46</b>	<b>480,716.46</b>
<b>Net Income</b>	TBD	<b>0.00</b>	<b>0.00</b>

Note 1:

RESERVE POLICY: General Fund – Minimum Fund Balance. The District shall establish and maintain a minimum unrestricted fund balance in the general fund equal to six months of annual property tax revenue (calculated using current fiscal year projections). The minimum unrestricted fund balance may be recognized within the Committed, Assigned, or Unassigned classifications.

Note 2:

6/30/21 Silver Creek Linear Park Project Designated Fund Balance: \$68,610.00

Note 3:

Proposed Motion: Adopt the final FY21-22 Budget as presented and authorize the Executive Director to make account transfers necessary to close out the FY20-22 Budget.