

Resolution Number: 2023 – (to be assigned after approval)

Date: December 7, 2023

RESOLUTION OF THE NORTH SANTA CLARA RESOURCE CONSERVATION DISTRICT REAFFIRMING THE DUTIES OF DISTRICT SECRETARY HAVE BEEN ASSIGNED TO THE EXECUTIVE DIRECTOR IN THEIR ROLE AS DISTRICT CLERK

WHEREAS, Division 9 of the California Public Resources Code (Section 9307) states that directors of resource conservation districts “shall appoint a secretary who shall serve at the pleasure of, and whose compensation shall be fixed by, the directors”; and

WHEREAS, the North Santa Clara Resource Conservation District (“District”) Board of Directors has appointed an Executive Director who also serves as District Clerk; and

WHEREAS, the Executive Director, in their role as District Clerk, fulfills the duties and responsibilities of District Secretary as set forth in Division 9; and

WHEREAS, the compensation for the Executive Director position includes consideration of the role and duties of the District Clerk.

NOW, THEREFORE, BE IT RESOLVED that the North Santa Clara Resource Conservation District reaffirms the District Secretary duties have been assigned to the Executive Director in their role as District Clerk, in compliance with Section 9307 of the California Public Resources Code.

Adopted this 7th day of December 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: _____
Susan Hare, Board President

Attest: _____
Stephanie Moreno, Executive Director/District Clerk