



# Guadalupe-Coyote Resource Conservation District (GCRCD)

An independent special district of the State of California

## SUMMARY MINUTES

Regular Meeting of the Board of Directors  
Thursday, May 5, 2022, at 5:00 p.m.

Gary Jahns, Ph.D.  
President

Susan Hare  
Vice-President

Gail Bautista  
Director

Rick Lanman, M.D.  
Director

Paula Quintero  
Director

Larry Johmann  
Associate Director  
Director Emeritus

Bill Leikam  
Associate Director  
Director Emeritus

Mel Sarmiento  
Associate Director

Kat Wilson  
Associate Director

Stephanie Moreno  
Executive Director  
District Clerk

Nathan Hale  
Program Manager

Roger Castillo  
Watershed Project  
Assistant

Julie Gantenbein  
District Counsel

Richard Roos-Collins  
Special Counsel

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Due to the Shelter-in-Place Order issued by Governor Gavin Newsom and the Santa Clara County Health Officer in response to COVID-19, this meeting was held via Zoom teleconference only, as permitted by the Governor's Executive Order N-29-20, Section 3. Call-in information for the meeting was provided on the agenda.

*Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.*

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- 1. Call to Order:** The meeting was called to order at 5:03 p.m. by President Jahns. Directors present: President Jahns, Vice-President Hare, and Directors Bautista, Lanman and Quintero. Associate Directors present: Kat Wilson; Bill Leikam was excused. Staff present: District Counsel Gantenbein (closed session), Executive Director/District Clerk Moreno and Watershed Project Assistant Castillo.
- 2. Approval of Agenda:**

*Motion: Approve the agenda as presented. (Hare/Quintero; 5-0-0).*
- 3. Continuation of Local Emergency:** Executive Director Moreno presented the information regarding the requirements of AB 361, which allows the Board of Directors to continue remote teleconferencing because in-person meetings would continue to cause imminent risk to attendees due to the continued threat of COVID-19.

*Motion: Adopt a resolution proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Governor Newsom's State of Emergency by Governor Newsom's on March 4, 2020, and authorizing remote teleconference meetings of the legislative bodies of GCRCD for the period of May 5, 2022 through June 4, 2022 pursuant to Brown Act provision. (Jahns/Quintero; 5-0-0)*
- 4. Public Comment:** Executive Director Moreno made an announcement on behalf of Associate Director Leikam regarding his Switzerland presentation on behalf of gray foxes, and Roger Castillo made a personal comment regarding flows on Los Gatos Creek.

5. **Consent Agenda:** Executive Director Moreno reminded the Board that the minutes had been updated since they were originally uploaded so the amended version is the one up for approval.

*Motion: Approve the consent agenda as presented. (Jahns/Hare; 5-0-0).*

6. **Partner Reports**

- 6.1 *USDA-NRCS:* District Conservationist James Booth, Hollister Service Center, gave his monthly report.  
6.2 *Other Partners:* No updates.

7. **Programs and Projects**

7.1 *Watershed Restoration and Enhancement:*

- 7.1.1 Executive Director Moreno presented regarding the opportunity to engage in a partnership with the San Jose Water Company in order to collaborate on watershed restoration and enhancement projects, community outreach, and public education.

*Motion: Authorize the Executive Director to negotiate and execute a partnership agreement with San Jose Water Company. (Lanman/Hare; 5-0-0).*

- 7.1.2 Executive Director Moreno presented the inquiry from City of Santa Clara regarding the District's potential to assist with mitigation project related services for their Saratoga Creek trail extension project.

*Motion: Authorize the Executive Director to execute an agreement with the City of San Clara if requested to provide mitigation project related services. (Hare/Jahns; 5-0-0).*

8. **Administration:**

- 8.1 *Board Meetings:* Given the current surge in COVID-19 cases in Santa Clara County, the Board agreed to continue meeting virtually and to reschedule this item for discussion on the August agenda.  
8.2 *Staffing:* Executive Director Moreno gave an update on program manager recruitment and discussed the need to re-evaluate salary and benefit levels for the position. She also reviewed the need to add support staff to assist her with administrative responsibilities, and feels that this is a higher priority at this time. Ms Moreno requested two Directors serve on an ad hoc staffing committee to review options with her for the program manager and administrative support staff positions, and to bring back recommendations to the Board for consideration during the budget process. President Jahns and Director Quintero volunteered for the committee.  
8.3 *District Name Change:* Executive Director Moreno gave an update on the required process. The Board discussed requirements and outreach regarding the proposed name change. Ms Moreno will call an ad hoc meeting with Vice-President Hare, Director Lanman and Associate Director Wilson to discuss the various issues involved in renaming the District, and bring back for approval a proposal and timeline.

9. **Board Members, Associate Director and Staff Reports:**

- 9.1 Board Members, Associate Directors and staff gave individual updates and reports on topics and activities relevant to GCRC.

10. **Closed Session:**

- 10.1 *Conference with Legal Counsel – Anticipated Litigation:* Significant exposure to litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: 1 case.  
10.2 *Report from Closed Session:* No reportable action.

11. **Adjourned meeting at 6:50 p.m. until the June meeting.**

## Consent Agenda

- 5.1 Approve minutes for the April 7, 2022, Board Meeting.
- 5.2 Accept financial reports through March 2022.

### Information Only

- 5.3 Article by KPIX CBS; *Chinook Salmon Found in Los Gatos Creek Could Be Trapped By Drought*; dated April 9, 2022.
- 5.4 Correspondence from the State Water Resources Control Board; *Notice of Public Hearing to Consider Adoption of the Revised Tentative Order for the San Francisco Bay Region Municipal Regional Stormwater NPDES Permit*; dated April 11, 2022.
- 5.5 Correspondence from the State Water Resources Control Board; *Notice of Public Solicitation of Water Quality Data and Information for the 2026 California Integrated Report for Clean Water Act Sections 303(d) and 305(b)*; dated April 18, 2022.
- 5.6 Correspondence from the California Water Quality Monitoring Council; *Notice of Public Workshop: Making Conservation a California a Way of Life: How forthcoming efficiency standards may impact local wastewater management* (Wednesday, May 11, 2022); dated April 22, 2022.
- 5.7 GCRCD Comment Letter to Valley Water; *WY 2021 Draft Mitigation and Monitoring Report*; dated April 28, 2022.