



North Santa Clara Resource Conservation District

(formerly the Guadalupe-Coyote RCD)

An independent special district of the State of California

www.rcdsantaclara.org 1560 Berger Drive, Room 211, San Jose, CA 95112 408-288-5888

AGENDA

Regular Meeting of the Board of Directors
Thursday, September 7, 2023, at 5:00 p.m.



Physical Location:

1560 Berger Drive, San Jose, CA 95112 (Conference Room)

Online Computer or Mobile Device Access:

<https://us02web.zoom.us/j/85372549281?pwd=KzNLSWlacFpWYWNLMU0rM29sdWlUdz09>

Meeting ID: 853 7254 9281 Passcode: 110422

Phone Audio Only:

+1 669 900 9128 US (San Jose) Meeting ID: 853 7254 9281 Passcode: 110422

Find your local number: <https://us02web.zoom.us/j/85372549281?pwd=KzNLSWlacFpWYWNLMU0rM29sdWlUdz09>

Supporting Documents: <https://www.rcdsantaclara.org/2023-09-07-board-meeting>

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in this meeting, please call 408-288-5888, email gcrd@gcrd.org, or message us via our "Contact Us" form at <https://www.rcdsantaclara.org/contact-us>. Notifying the District at least 48 hours prior to the meeting will better enable us to quickly respond to requests for reasonable modification or accommodation.

1. Call to Order and Determination of Quorum

2. Approval of Agenda

3. Public Comment

This is an opportunity for members of the public to address the Board of Directors on any item not on the agenda (§54954.2(b)) and to provide comments before or during the Board's consideration of items (§54954.3(a)). See "Notice to the Public" at the end of the agenda for additional information.

4. Consent Agenda

Items on the consent agenda (see list at end of regular agenda items) are considered routine and may be enacted by one motion. Any Director, Associate Director, staff, or member of the public may request an item be moved from the consent agenda to the regular agenda for separate discussion and action.

5. Partner Reports

5.1 *USDA-NRCS:* Monthly report from the USDA-NRCS Hollister Service Center.

5.2 *Other Partners:* Updates from other partners who wish to share information regarding agricultural and natural resources conservation activities, programs, and projects.

Susan Hare
President

Gail Bautista
Vice-President

Frank Maitiski
Director

Cynthia McColl
Director

Paula Quintero
Director

Larry Johmann
Associate Director
Director Emeritus

Rick Lanman, MD
Associate Director
Director Emeritus

Bill Leikam
Associate Director
Director Emeritus

Brian Schmidt
Associate Director

Mel Sarmiento
Associate Director

Kat Wilson
Associate Director

Stephanie Moreno
Executive Director &
District Clerk

Julie Gantenbein
District Counsel

1560 Berger Dr., Rm 211
San Jose, CA 95112
408-288-5888
gcrd@gcrd.org
www.rcdsantaclara.org

6. Administration

- 6.1 *FY 23-24 Budget*: Presentation of draft budget; acceptance of public comments; discussion and possible action to adopt the final budget.
- 6.2 *District Reports and Updates*:
 - 6.2.1 *Board Committee Reports*
 - 6.2.2 *Executive Director and Staff Reports*
 - 6.2.3 *Director and Associate Director Updates*

7. Adjourn Meeting

Consent Agenda

- 4.1 Approve minutes for the June 2023 Board Meeting.
- 4.2 Accept financial reports for June 2023.
- 4.3 Authorize the Executive Director to execute an agreement with One Tree Planted in the amount of \$2,500.00 to host a tree planting team event in October 2024, and execute all subagreements, contracts and other documents necessary to purchase services and supplies for the event.
- 4.4 Authorize the Executive Director to execute all agreements, documents, and subcontracts necessary to implement the services outlined in the scope of work for the University of California Climate Action Seed *Grant Resilient and Equitable Urban Stream Corridors Project*, of which the District is a collaborating partner and subawardee in the amount of \$99,881.54.
- 4.5 Authorize the Executive Director to implement the “Contracts Requiring Special Skills” section of the Bidding Policy for the negotiation of a contract for services to prepare the CalVTP Project-Specific Analysis (PSA) required by the scope of work for CAL FIRE Agreement 5GA21155.
- 4.6 Authorize the Executive Director to submit a grant application for the County of Santa Clara Food Systems Resiliency Program to provide relevant services outlined in the County of Santa Clara Food System Workplan (specific services to be determined after pre-submission conference).
- 4.7 Authorize the Executive Director to participate in block grant application submittal (lead agency to be determined) for the California Department of Food and Agriculture Urban Agriculture Program in order to extend services and reach of the District’s Farm and Ranch Resilience program.

Information Only:

- 4.8 NSCRCD Job Announcement; *Conservation Program Coordinator*; July 20, 2023.
- 4.9 Student Conservation Association Job Announcement; *NSCRCD Conservation Outreach Coordinator*; July 31, 2023.
- 4.10 USDA-NRCS; *Notice of Grant and Agreement Award for the Farm and Ranch Resilience Program*; dated August 4, 2023.
- 4.11 County of Santa Clara Finance Agency; *Quarterly Investment Report for Schools and Special Districts for the period ending June 30, 2023*; dated August 23, 2023.

Members of the public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board’s consideration of items (§54954.3(a)). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (§54954.2(a)(3)). Disclosable public records related to an open session item on a regular meeting agenda that are distributed by the District to all or a majority of the Board of Directors are available for public inspection on our website (www.rcdsantaclara.org) or in person. In response to COVID-19, our physical offices are currently closed to the public; to make arrangements to view or receive copies of the documents in person, please contact the District Clerk at 408-288-5888 or gcrccd@gcrccd.org.