

North Santa Clara Resource Conservation District (NSCRCD)

An independent special district of the State of California

Regular Meeting of the Board of Directors

Thursday, May 7, 2026, at 5:45 p.m.

ACTION MINUTES

Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

1. Call to Order:

- 1.1 The meeting was called to order by President Maitski. Directors present: President Frank Maitski, Vice President Gerardo Ixteyo Loera, Director Jennie Entin, Director Matt Roben, and Director Leah Stern (arrived at 5:50 p.m.). Executive staff present: District Manager/District Clerk Stephanie Moreno and District Counsel Julie Gantenbein.
- 1.2 *Government Code 54953.8*: No requests were received for a Director to participate remotely utilizing the *Just Cause* provisions of the Brown Act.
- 1.3 *Introductions*: Director Leah Stern, appointed by the Santa Clara County Board of Supervisors on April 28, 2026, introduced herself to the Board.

2. Meeting Agenda:

Motion: Approve the agenda as presented. (Loera/Entin; 4-0-0; Stern absent)

3. Public Comment – Matters Not on the Agenda: None.

4. Consent Agenda: District Manager Moreno requested that Item 4.7 be amended to remove the phrase “and CEQA lead agency (for Notices of Exemption only)” from the description.

Motion: Approve the consent agenda as amended. (Entin/Roben; 5-0-0)

5. Presentation: *Green Foothills*: Executive Director Julie Hutcheson gave an overview of their work in northern Santa Clara County, including an update on their Leadership Program.

6. Administration:

- 6.1 *District Presentation*: District Manager Moreno gave an overview of the District to introduce Director Stern to the District.

7. Programs and Projects:

- 7.1 *2025-2030 Long Range Plan*: The Board reviewed the mission statement and suggested changes to it for the next draft. Having just received the draft plan, the Board agreed to provide written comments to the District Manager on the other sections of the plan that could be compiled for the next meeting. Vice President Loera requested that a reference to Indigenous history be incorporated into the *Regional and Resource Context* section.

Motion: Move to amend the mission statement for the next draft to read “The mission of the North Santa Clara Resource Conservation District is to conserve natural resources and support sustainable land stewardship”. (Entin/Roben; 5-0-0)

7.2 Program and Project Update: District Manager Moreno gave a brief update on recent program and project activities.

8. Partner Reports: Dina Iden, Executive Director for Loma Prieta RCD, shared an update on their activities.

9. Board Member, Associate Director, Committee, and Executive Director Reports: Directors shared updates and reports on topics and activities relevant to the District.

10. New Business/Items for Next Agenda: Due to scheduling conflicts, the Board agreed to move the June 4, 2026 meeting to June 11, 2026.

11. Closed Session:

11.1 Conference with Real Property Negotiators (Government Code §54956.8; 1 item)

Property: 21551 Shillingsburg, San José, CA

Agency Negotiator: District Manager Stephanie Moreno

Negotiating parties: Linming Jin and Junping Zheng

Under negotiation: Lease Agreement (price and terms of payment)

12. Report from Closed Session: District Counsel Gantenbein reported that there was no reportable action taken in closed session.

13. Meeting Adjourned

Consent Agenda Items

Action Items:

- 4.1 Approve minutes for the March 29, 2026 Regular Board meeting.
- 4.2 Authorize the District Manager to execute a services agreement under the existing MOU with Alameda County Resource Conservation District (ACRCD) in an amount not to exceed \$130,153.76 to provide natural resource conservation services, plans, and reports in support of the *Tri-County Land Cannabis Restoration Planning and Permitting Project*.
- 4.3 Authorize the District Manager to execute a sole source agreement based on findings made pursuant to the District's *Bidding Policy* in an amount not to exceed \$134,815.00 with Blue Valley Engineering to perform engineering and technical services in support of the *Tri-County Land Cannabis Restoration Planning and Permitting Project*.
- 4.4 Authorize the District Manager to execute an agreement with Philip Brownsey in an amount not to exceed \$19,384.00 to prepare an ecological grazing management plan in support of the *Tri-County Land Cannabis Restoration Planning and Permitting Project*.
- 4.5 Authorize the District Manager to execute an agreement for debris removal services with a qualified vendor for the *Tri-County Land Cannabis Restoration Planning and Permitting Project* pursuant to the District's *Bidding Policy*.
- 4.6 Authorize the District Manager to execute a landowner agreement with Tri-County Land LLC for the *Tri-County Land Cannabis Restoration Planning and Permitting Project* to: 1) give the District and Grantor access to the Project Site for 10 years for purposes of performing work, inspections, and monitoring; 2) consent to data collection and agree that data shall be accessible except where limited by law, regulation, policy, or security requirements; and 3) establish a reimbursement mechanism for potential cost overruns for permit application fees and debris removal related to the project.

- 4.7 Authorize the District Manager to submit a proposal and budget, subject to District Counsel approval, to Santa Clara County FireSafe Council (SCCFSC) to serve as a core partner and CEQA lead agency (for ~~Notices of Exemption only~~) for the SCCFSC's CAL FIRE Business and Workforce Development grant application.
- 4.8 Authorize the District Manager to submit a proposal and budget to Yolo County Resource Conservation District for inclusion in their concept proposal for California Department of Food and Agriculture (CDFA) Healthy Soils Initiative (HSP) and State Water Efficiency & Enhancement Program (SWEEP) funding.
- 4.9 Authorize the District Manager to execute an agreement with Solano County RCD and/or other qualified NRCS Technical Services Provider (TSP) to perform nutrient management plan services for an agricultural producer; charges to be reimbursed from pass-through funding (not to exceed \$7,800) provided from the CDFA Conservation Agriculture Planning Grant Program (CAPGP).

Information Only:

- 4.10 Letter to Santa Clara County Board of Supervisors President Lee; *Recommendation for Appointment to the Board of Directors of the North Santa Clara Resource Conservation District*; dated April 9, 2026.
- 4.11 County of Santa Clara Controller-Treasurer Department; *RPTTF Distribution Estimate*; dated April 1, 2026.