

# STATE COASTAL CONSERVANCY GRANT PRE-APPLICATION

Please submit your pre-application to [grants@scc.ca.gov](mailto:grants@scc.ca.gov)

## CONTACT INFORMATION

Organization:	
Contact Person:	
Email:	
Phone:	
Webpage:	

## PROJECT INFORMATION

Project Name:	
Amount Requested:	
Location:	
County:	
Latitude, Longitude (e.g., 37.80630, -122.2735):	
What point is represented by the lat/long (e.g. parking lot, center of site, etc.):	

## PROJECT DESCRIPTION

Note that response lengths for each question are suggestions—we are looking for short and concise answers, but applicants will not be penalized for small deviations from the suggested response lengths.

- 1. Project Summary/ Your Elevator Pitch!** Provide a two sentence description of your project that specifies 1) the phase of the project (Acquisition, Planning, or Implementation) 2) the key action of the project (develop a plan, restore wetlands, build a trail, etc), 3) the location, and 4) the number of acres or miles involved. (*Note: You will have the opportunity to describe your project in greater detail throughout this application*) Please keep your response to 1-2 sentences.
- 2. Site Description** (one paragraph). Describe the project site or area including (1) the location, (2) current conditions that relate to your project, and (3) who owns and who manages the site (if not the applicant, does the applicant have permission from the landowner to conduct the project?). Attach a map of the project location (and photos if helpful). Be specific about the portion of the project area that would be funded by this request.

3. **Project Need** (one to two paragraphs). Describe the specific problem, issue, or unserved need the project will address. Summarize how the affected community has been involved in identifying this issue as priority to be addressed. Focus on the project, but also discuss how it fits into a broader regional need or priority. Examples of project need might include: Lack of public access, damaged or non-functional habitat, specific impacts of climate change such as increased heat or coastal erosion. Discuss need only—description of how the project will address this need comes later.
  
4. **Who is Involved** (one paragraph). Please briefly describe your organization’s and/or your project partners’ past experience with similar projects, if any. Also list the organizations, agencies, tribes, and community-based partners that are involved with the project and provide a brief statement of their role in the project.
  
5. **Project Tasks** (2-3 paragraphs). Describe the tasks that will be carried out and explain how they will address the problem identified in the Project Need section above. See the table below for example task types, include them in your answer if applicable, add others as needed, and delete the table before submitting your pre-application. Include discussion of long-term management if applicable.

Type of Project	Sample Tasks
<b>Acquisition</b>	<ul style="list-style-type: none"> <li>• Acquire land to protect it from development</li> <li>• Acquire land for future restoration and/or public access</li> <li>• Acquire a conservation easement to extinguish development rights</li> </ul>
<b>Planning</b>	<ul style="list-style-type: none"> <li>• Community-led planning or engagement</li> <li>• Community capacity-building</li> <li>• Undertake technical analyses and resource studies</li> <li>• Complete conceptual or preliminary planning</li> <li>• Complete CEQA environmental review</li> <li>• Apply for and/or secure permits</li> </ul>
<b>Implementation</b>	<ul style="list-style-type: none"> <li>• Remove fill or debris from a habitat area</li> <li>• Breach a levee or remove a barrier to restore water flow</li> <li>• Remove non-native species and replace with natives</li> <li>• Build a new trail segment</li> <li>• Install nature-based infrastructure or elements</li> <li>• Install educational elements</li> </ul>

6. **Preliminary Budget.** Provide a project budget that includes (1) the total cost of the project, (2) an estimated breakdown of cost per major task, and (3) the proposed sources of funding

identified so far (include both “proposed” and “secured” sources of additional funding). Use a table format if desired.

#	Project Task	Grant Request	Other Fund Sources	Total Cost
1		\$	\$	\$
2		\$	\$	\$
		\$	\$	\$
	<b>Total</b>	\$	\$	\$

**7. Project Schedule.** Provide a project schedule that estimates (1) the desired start date, (2) the completion date for any major milestones, and (3) the overall project completion date. Use a table format if desired.

#	Project Task	Estimated Start Date	Estimated Completion Date
1			
2			
	<b>Overall Project</b>		

**8. California Environmental Quality Act (CEQA) Compliance.** This question only applies to implementation projects. Acquisition and planning projects can skip this question. For implementation projects, specify the anticipated level of CEQA review -- exemption, Mitigated Negative Declaration, or Environmental Impact Report. Please note that CEQA review does not need to be complete to apply for a grant, but it must be complete prior to Conservancy Board action.