



North Santa Clara Resource Conservation District

(formerly the Guadalupe-Coyote RCD)

An independent special district of the State of California

SUMMARY MINUTES

Regular Meeting of the Board of Directors

Thursday, December 7, 2023, at 5:00 p.m.

Hybrid In-Person and Online Format

(with Directors present in person at the meeting location)

Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

- 1. Call to Order:** The meeting was called to order by President Hare at 5:01. Directors present: President Hare, Vice President Bautista, and Directors Maitiski and McColl, with Director Quintero absent (excused). Associate Directors present: Bill Leikam. Executive staff present: Executive Director/District Clerk Stephanie Moreno.
- 2. Approval of Agenda:**

Motion: Approve the agenda as presented. (Maitiski/McColl; 4-0-0; Quintero absent).
- 3. Public Comment:** Roger Castillo, from the Salmon and Steelhead Restoration Group, shared his observations and opinion regarding current conditions for Chinook salmon in the local river systems.
- 4. Consent Agenda:**

Motion: Approve the consent agenda as presented. (Hare/Bautista; 4-0-0; Quintero absent).
- 5. Partner Reports**
 - 5.1 *USDA-NRCS:* No report.
 - 5.2 *Other Partners:* No reports.
- 6. Programs and Projects**
 - 6.1 *Anadromous Fish Passage:*
 - 6.1.1 The Board discussed how to ensure the tour of the Anderson Dam Seismic Retrofit Project is in compliance with the Brown Act given that the public cannot participate as it is an active Valley Water construction site. The consensus of the Board was to request that Valley Water allow the Directors to tour in groups of a maximum of two Directors at a time, and that Director comments not be shared or relayed until the Board convenes as a whole at a future monthly Board meeting so that the public can hear the comments and other feedback so as to participate in any subsequent discussion.
 - 6.1.2 Watershed Project Assistant Roger Castillo gave his report on Chinook salmon.

Susan Hare
President

Gail Bautista
Vice-President

Frank Maitiski
Director

Cynthia McColl
Director

Paula Quintero
Director

Larry Johmann
Associate Director
Director Emeritus

Rick Lanman, MD
Associate Director
Director Emeritus

Bill Leikam
Associate Director
Director Emeritus

Brian Schmidt
Associate Director

Mel Sarmiento
Associate Director

Kat Wilson
Associate Director

Stephanie Moreno
Executive Director &
District Clerk

Julie Gantenbein
District Counsel

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6.2 *Community Grant Program*: Executive Director Moreno gave an update on recent program activities.

7. Administration

7.1 *District Officers*:

7.1.1 President Hare was nominated for a 2nd one-year term.

Motion: Elect President Hare for another one-year term as President. (Bautista/McColl; 4-0-0; Quintero absent).

7.1.2 Vice President Bautista was nominated for a 2nd one-year term.

Motion: Elect Vice President Bautista for another one-year term as Vice President. (Hare/McColl; 4-0-0; Quintero absent).

7.1.3 Executive Director Moreno gave background on Division 9 requirements and recommended approval of the draft resolution.

Motion: Adopt resolution confirming the duties of District Secretary have been assigned to the Executive Director in their role as District Clerk (Maitski/Bautista; 4-0-0; Quintero absent).

7.2 *California Association of Resource Conservation Districts (CARCD)*:

7.2.1 The Board discussed items on the agenda for the CARCD annual business meeting on December 13, 2023 in Sacramento, California, and gave feedback and guidance to Director Maitski, who is the CARCD District Delegate.

7.2.2 The Board discussed nominations and election of CARCD officers, and concurred with the recommended nomination of Loma Prieta RCD Board President Peter Van Dyke as CARCD Vice President.

7.3 *District Reports and Updates*:

7.3.1 *Board Committee and Study Group Reports*: No reports.

7.3.2 *Executive Director Report*: Executive Director Moreno reported the Tamien Nation will be presenting at the January Board meeting.

7.3.3 *Director and Associate Director Updates*: Director McColl announced she plans to submit her resignation as Director, although the effective date has not yet been determined. Director Maitski gave a report on the CARCD Bay-Delta Regional meeting.

8. Meeting adjourned at 6:36 p.m.

Consent Agenda

4.1 Approve minutes for the October 2023 Board Meeting.

4.2 Accept financial reports through October 2023.

4.3 Authorize the Executive Director to surplus office equipment and supplies no longer needed by the District.

4.4 Approve 2024 District Holiday Schedule.

4.5 Adopt resolution approving the updated Conflict of Interest Policy to reflect the new District name and to make other non-substantial changes.

Information Only:

4.6 Santa Clara County Climate Collaborative; *North Santa Clara RCD Participant Commitment Letter*; dated November 30, 2023.

4.7 Valley Water; *Anderson Dam Seismic Retrofit Project Draft EIR comment period extended*; received October 18, 2023.

4.8 County of Santa Clara Finance Agency; *Quarterly Investment Report for Schools and Special Districts for the period ending September 30, 2023*; received November 6, 2023.