

North Santa Clara Resource Conservation District

An independent special district of the State of California



AGENDA

Regular Meeting of the Board of Directors
Thursday, September 5, 2024, at 5:30 p.m.



In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please call 408-288-5888, email gcrsd@gcrsd.org, or message us at <https://www.rcdsantaclara.org/contact-us>. Notifying the District at least 48 hours prior to the meeting will better enable us to quickly respond to requests for reasonable modification or accommodation.

Physical Location:

1560 Berger Drive, San Jose, CA 95112 (Conference Room)

Online Computer or Mobile Device Access:

<https://us02web.zoom.us/j/85372549281?pwd=KzNLSWlacFpWYWVNLUMUOrM29sdWIUdz09>

Meeting ID: 853 7254 9281 Passcode: 110422

Phone Audio Only:

+1 669 900 9128 US (San Jose) Meeting ID: 853 7254 9281 Passcode: 110422

Supporting Documents:

<https://www.rcdsantaclara.org/2024-09-05-board-meeting>

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1. **Call to Order and Determination of Quorum**
 2. **Meeting Agenda:** Discussion and action to approve the agenda as presented or amended.
 3. **Public Comment – Matters Not on the Agenda:** *This is an opportunity to address the Board of Directors on any item not on the agenda (§54954.2(b)). Per the adopted Rules of Order, it is the duty of the presiding officer at all times to preserve order at the meeting and to decide questions of order and parliamentary procedure, including but not limited to the discretionary imposition of a 3-minute limitation on comments per speaker. Please see the last page of this agenda for additional information regarding public comments.*
 4. **Consent Agenda:** *Items on the consent agenda (see itemized list at the end of the agenda) are considered routine and may be enacted by one motion. Any Director, Associate Director, staff, or member of the public may request an item be moved from the consent agenda to the regular agenda for separate discussion and action.*
 5. **Partner Reports:**
 - 5.1 *USDA-NRCS:* Report from the District Conservationist on behalf of the USDA-NRCS Hollister Service Center.
 - 5.2 *Other Partners:* Updates from agencies and organizations who wish to share information regarding their agricultural and natural resources conservation activities, programs, and projects.
 6. **Administration:**
 - 6.1 *Director Appointment:*
 - 6.1.1 Report to Board regarding meeting between Board President Susan Hare and Office of the County Clerk, Boards and Commissions.

- 6.1.2 Discussion and potential action regarding documentation of County-RCD appointment coordination procedures (including confirmation regarding appointment effective date).
 - 6.1.3 Discussion and potential action regarding initiation of recruitment process.
 - 6.1.4 Discussion and potential action regarding report from ad hoc committee delivered at the May 2, 2024 Board meeting (Rubric and Process for Director Vacancy Appointment).
 - 6.2 *District Office Space*: Discussion and possible action regarding the Executive Director's recommendation to terminate the lease at 1560 Berger Drive.
 - 6.3 *FY 24-25 Proposed Budget*: Continuation of discussion from the August 1, 2024 Board meeting and possible action to adopt the Final Budget.
 - 6.4 *Annual Policy Review*: Discussion and possible action to update the District's Rules of Order.
 - 6.5 *District Personnel*: Discussion and possible action to set the Board meeting date for the Board of Directors to conduct the Executive Director's performance evaluation for the period ending June 30, 2024.
- 7. Board Member, Associate Director, Committee, and Executive Director Reports:**
- 7.1 Updates and reports on topics and activities relevant to the District.
- 8. Closed Session:**
- 8.1 *Conference with District Counsel—Potential Litigation (Government Code §54956.9(d)(4); 1 item).*
- 9. Report from Closed Session.**
- 10. Meeting Adjourned.**

Consent Agenda

- 4.1 Approve minutes for the May 2, 2024 Regular Board meeting.
- 4.2 Approve minutes for the May 15, 2024 Special Board meeting.
- 4.3 Accept financial statements for July 2024.
- 4.4 Authorize the Executive Director to reimburse District employees for safety and field equipment the Executive Director deems necessary for the safe and efficient discharge of employee and volunteer duties.
- 4.5 Authorize registration, travel, and lodging expenditures for Directors Entin and Maitski to attend the CARCD Annual Membership Meeting and Conference, and authorize the Executive Director to approve an excess lodging rate of up to \$159.00 per night, plus taxes and fees, for conference attendees.
- 4.6 Approve a resolution in support of CARCD member RCDs who submitted draft resolutions to CARCD for consideration at the 2024 Annual General Membership Meeting scheduled for December 10-12, 2024.
- 4.7 Authorize the Executive Director, in consultation with District Counsel and Director Maitski, the CARCD delegate and a member of the CARCD Bylaws Committee, to submit comments regarding the proposed amendments to the CARCD Bylaws (September 30, 2024 deadline).
- 4.8 Authorize the Executive Director, in consultation with District Counsel, to submit public comments regarding proposed revisions to the current Santa Clara LAFCO policies, including but not limited to those which will impact special district authority to provide services pursuant to Government Code Section 56133(e).
- 4.9 Authorize the Executive Director to submit a project proposal in the approximate amount of \$72,000 (with NSCRCD in-kind personnel costs of approximately \$8,600) to the Alameda County RCD to participate in a Greater Bay Area Conservation Hub (GBACH) regional application for a USDA-NRCS *Composting and Food Waste Reduction* grant for GBACH's *Building Equity and Growing Sustainable Agriculture through Composting and Food Waste Recovery with the Greater Bay Area Conservation Hub* project; if funded, NSCRCD will partner with Veggielution, Valley Verde, Garden to Table SV, UCCE Santa Clara, and Earth Foundries on local implementation; authorization is retroactive because GBACH's decision was finalized after the August agenda was posted and the grant deadline was September 4, 2024.

- 4.10 Authorize the Board President to appoint a NSCRCD Director, subject to their concurrence, to be the designated representative to the Santa Clara County Special Districts Association (SCCSDA) for the remainder of 2024 to fill the vacancy left by the resignation of Director McColl (next meeting date September 9, 2024).

Information Only:

- 4.11 Valley Water; *Notice of Availability of Partially Recirculated Draft Environmental Impact Report*; dated August 5, 2024.
- 4.12 County of Santa Clara Controller-Treasurer's Office; *FY24 Year End Investment Information*, dated August 5, 2024.
- 4.13 County of Santa Clara Controller-Treasurer's Office; *June 30th, 2024, Detailed Investment Portfolio Listing*, dated August 19, 2024.
- 4.14 County of Santa Clara Controller-Treasurer's Office; *Excess ERAF Update*; dated August 20, 2024.
- 4.15 USDA-NRCS; *Notice of Grant and Agreement Award for NR249104XXXXC035*; new funding for Year 2 of the Farm and Ranch Resilience Program in the amount of \$75,000 (no match); dated August 29, 2024.
- 4.16 Santa Clara County Climate Collaborative; *2024-26 Strategic Plan*; received August 30, 2024.
- 4.17 USDA-NRCS; *Notice of Approved GADSUM-3 Submission Memo for a No-Cost Extension of Time for NR239104XXXXC014*; extension of term end date from August 31, 2024 to December 31, 2024; dated August 28, 2024.
- 4.18 Special Districts Risk Management Authority (SDRMA); *FY 24-25 Membership Certificate*; effective September 1, 2024.
- 4.19 County of Santa Clara; *2024 Local Agency Biennial Notice*; September 2, 2024.

The public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board's consideration of items (§54954.3(a)). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that the Board or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the Board or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the Board, or the Board itself, subject to rules or procedures of the Board, may provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (§54954.2(a)(3)). Disclosable public records related to an open session item on a regular meeting agenda that are distributed by the District to all or a majority of the Board of Directors are available for public inspection on our website (www.rcdsantaclara.org) or in person. In response to COVID-19, our physical offices are currently closed to the public; to make arrangements to view or receive copies of the documents In person, please contact the District Clerk at 408-288-5888 or gcrd@gcrd.org.