



# Guadalupe-Coyote Resource Conservation District (GCRCD)

*An independent special district of the State of California*

## AGENDA

Regular Meeting of the Board of Directors  
Tuesday, August 11, 2020  
5:00 p.m.

Rick Lanman, M.D.  
*President*

Gary Jahns, Ph.D.  
*Vice-President*

Tess Byler  
*Director*

Bill Leikam  
*Director*

John Vidovich  
*Director*

Roger Castillo  
*Director Emeritus*

Larry Johmann  
*Associate Director  
Director Emeritus*

Nathan Hale  
*Associate Director*

Stephanie Moreno  
*Executive Director  
District Clerk*

Richard Roos-Collins  
*District Counsel*

Julie Gantenbein  
*District Counsel*

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NOTICE PERTAINING TO TELECONFERENCING AND PUBLIC ACCESS TO THE MEETING  
*In response to COVID-19, this meeting will be held via Zoom teleconference only, as permitted by the Governor's Executive Order N-29-20, Section 3.*

**To join the online meeting from your computer or mobile device:**

<https://us02web.zoom.us/j/85372549281?pwd=KzNLSWlacFpWYWNLMU0rM29sdWlUdz09>

**Meeting ID:** 853 7254 9281 **Passcode:** 110422

To join the meeting using phone audio only: +1 669 900 9128 US (San Jose)  
Find your local number: <https://us02web.zoom.us/u/keo5XbIkTn>

**1. Call to Order**

**2. Approval of Agenda**

**3. Public Comment**

*Members of the public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board's consideration of items (§54954.3(a)). See "Notice to the Public" at the end of the agenda for additional information.*

**4. Consent Agenda**

*Items on the consent agenda (listed after the regular agenda items) are considered routine and may be enacted by one motion. Any Director, staff or member of the public may request an item be moved from the consent agenda to the regular agenda for separate discussion and action.*

**5. Partner Reports (estimated time: 15 minutes)**

- 5.1 *USDA-NRCS Reports:* Updates from the District Conservationists for the Hollister and Livermore Service Areas regarding agricultural and natural resources conservation activities, program and projects.
- 5.2 *Valley Water Report:* Update from the Valley Water liaison regarding agricultural and natural resources conservation activities, programs and projects.
- 5.3 *Other Partner Reports:* Updates from other partners who wish to share information regarding agricultural and natural resources conservation activities, programs, and projects.

**6. Programs and Projects** (estimated time: 30 minutes)

- 6.1 *Economic Recovery Investments in Food and Agriculture*: Consideration of letters of support to elected State representatives regarding the Healthy Soils Program (to provide grants to farmers and ranchers to build better soils) and the Housing for the Harvest program (to provide housing for farmworkers isolating during the pandemic).
- 6.2 *Climate Action Working Lands Project*: Update regarding technical assistance and agricultural producer outreach provided by GCRCDC to the County of Santa Clara for the California Department of Conservation grant (a joint project of Santa Clara and San Mateo Counties).
- 6.3 *aDNA Anadromous Fish Research Project*: Update regarding aDNA research project of Mission San Jose archeological remains of anadromous fish (a joint effort by GCRCDC, Santa Clara University and the University of Oklahoma).

**7. Administration** (estimated time: 30 minutes)

- 7.1 *District Policies*:
  - 7.1.1 *Public Records Act*: Review and adoption of amended policy.
  - 7.1.2 *Vehicle Use*: Review and adoption of amended policy.
  - 7.1.3 *Associate Directors*: Review and adoption of amended policy.
  - 7.1.4 *Records Management*: Review and adoption of proposed policy.
- 7.2 *Records Management*: Discussion and possible action regarding entering into a records management agreement with Corodata Records Management, Inc. for records storage and destruction. Estimated cost of \$400 for the first year, and \$600-800 for the second year, depending on District needs (continued from July 15, 2020 Board meeting).

**8. Director/Associate Director/Staff Updates** (estimated time: 15 minutes)

**9. Adjourn Meeting**

**Consent Agenda**

- 4.1 Approve minutes for the January 10, 2020 Special Board Meeting.
- 4.2 Approve minutes for the January 31, 2020 Special Board Meeting.
- 4.3 Approve minutes for the February 6, 2020 Regular Board Meeting.
- 4.4 Accept financial reports for July 2020.

Information Only:

- 4.5 County of Santa Clara; *Biennial Review of Conflict of Interest Code – Guadalupe-Coyote Resource Conservation District*; July 5, 2020.
- 4.6 Valley Water; *Valley Water Demand Model Development*; July 8, 2020.
- 4.7 Cal Fire Tree Mortality Task Force; *Revised High Hazard Zones*, July 9, 2020.
- 4.8 Valley Water; *Response to GCRCDC Acknowledging GCRCDC's Withdrawal*; July 20, 2020.
- 4.9 Valley Water; *Guadalupe River WY 2019 Final Mitigation and Monitoring Report*; July 24, 2020.
- 4.10 Thousand Oaks Neighborhood Association; *Guadalupe Creek Concerns/Thousand Oaks Neighborhood/Update*; July 27, 2020.
- 4.11 California Special Districts Association (CSDA); *Message from Your CSDA Public Affairs Field Coordinator*; July 29, 2020.
- 4.12 City of San Jose; *Notice Of Availability (NOA) of a Draft Supplemental Environmental Impact Report (SEIR) for the Almaden Office Project and Public Comment Period*; July 31, 2020.

- 4.13 Urban Wildlife Research Project; *Gray Fox Report for July 2020*; August 1, 2020.
  - 4.14 California High-Speed Rail Authority; *News Release: California High-Speed Rail Extends Public Comment Period and Changes Public Hearing Format for the San Francisco to San Jose Project Section*; August 3, 2020.
  - 4.15 Santa Clara Valley Open Space Authority; *North Coyote Valley Community Planning Process Kicks Off*; August 3, 2020.
  - 4.16 California Department of Food and Agriculture; *News Release: CDFA's Environmental Farming Act Science Advisory Panel Seeks Public Comments on Organic Systems Plan Option*; August 3, 2020.
  - 4.17 California Rangeland Trust; *Evaluating Ecosystem Services: Values and Return on Investment of Conservation Easements held by the California Rangeland Trust*; August 4, 2020.
  - 4.18 California Wetland Monitoring Workgroup; *Quarterly Report, Level 2 - Rapid Assessments Committee*; August 7, 2020.
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### **Notice to the Public**

*Members of the public may address the Board of Directors on any item not on the agenda (§54954.2(b)) and may provide comments before or during the Board's consideration of items (§54954.3(a)). No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (§54954.2(a)(3)).*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to all or a majority of the Board of Directors will be available for public inspection at the District Office, 888 North First Street, Room 204, San Jose, California (call 408-288-5588 for office hours) or by sending an email to the District Clerk at [gcrd@gcrd.org](mailto:gcrd@gcrd.org) .*

*In compliance with the American with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk by calling 408-288-5888, emailing the District Clerk at [gcrd@gcrd.org](mailto:gcrd@gcrd.org), or by using the "Contact Us" form at [www.gcrd.org](http://www.gcrd.org) . Notification at least 48 hours prior to the meeting will better enable the District to make reasonable arrangements to ensure accessibility to this meeting.*