

**Resolution of the Board of Directors (“Board”) of the Guadalupe-Coyote Resource Conservation District (“District”) Adopting a Rules of Order Policy**

**Whereas**, the Board wishes to establish local rules of order for conducting District meetings to ensure that its meetings are conducted in an orderly, regular and internally-consistent manner; that Directors have the necessary information to make decisions on substantive issues; that time is allocated for adequate discussion of decisions to be made; and that meetings and actions are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made; and

**Whereas**, the Board reviewed the draft policy at its meeting on June 3, 2021, and wishes to adopt the policy, which is intended for use by the Board and standing committees of the Board; and

**Whereas**, this policy, while setting forth procedural rules for the conduct of meetings of standing committees, shall not be construed to grant any committee the power to take action on behalf of the Board or the District.

**Now, therefore, be it resolved that the Board hereby adopts the Rules of Order Policy, effective upon adjournment of the June 3, 2021 meeting, and rescinds any previous versions of rules of order previously adopted by the District.**

Adopted this 3rd day of June 2021, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

Signed: \_\_\_\_\_  
Dr. Richard Lanman, Board President

Attest: \_\_\_\_\_  
Stephanie Moreno, Executive Director/District Clerk