



Guadalupe-Coyote Resource Conservation District (GCRCD)

An independent special district of the State of California

SUMMARY MINUTES

Regular Meeting of the Board of Directors
Monday, March 4, 2021 at 5:00 p.m.

Rick Lanman, M.D.
President

Gary Jahns, Ph.D.
Vice-President

Gail Bautista
Director

Susan Hare
Director

Paula Quintero
Director

Roger Castillo
Associate Director
Director Emeritus

Larry Johmann
Associate Director
Director Emeritus

Bill Leikam
Associate Director
Director Emeritus

Mel Sarmento
Associate Director

Kat Wilson
Associate Director

Stephanie Moreno
Executive Director
District Clerk

Nathan Hale
Program Manager

Julie Gantenbein
District Counsel

Richard Roos-Collins
Special Counsel

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Due to the Shelter-in-Place Order issued by Governor Gavin Newsom and the Santa Clara County Health Officer in response to COVID-19, this meeting was held via Zoom teleconference only, as permitted by the Governor's Executive Order N-29-20, Section 3. Call-in information for the meeting was provided on the agenda.

Note: Though agenda items may be considered out of order (for example, to accommodate the schedules of guest speakers and/or members of the public in attendance for a specific item, or when items are removed from the consent agenda), the official minutes remain recorded in the same order as originally published in the official agenda. Number of votes are reflected in the following order: Aye-Nay-Abstention, with nays and abstentions called out by Director name.

1. Call to Order: Meeting was called to order at 5:04 p.m. by President Lanman. Directors present for the meeting: President Lanman, Vice-President Jahns, and Directors Bautista, Hare and Quintero. Staff present: District Counsel Gantenbein and Executive Director/District Clerk Moreno.

2. President's Welcome: President Lanman welcomed guests.

3. Approval of Agenda:

Motion: Approve the agenda as presented. (Hare/Jahns; 5-0-0)

4. Public Comment: Roger Castillo, Associate Director, shared his concerns regarding the recent fire at the education center in front of the SAP Center in San Jose, which resulted from the homeless situation continuing in that area.

5. Consent Agenda: Items 5.2 was moved to the regular agenda at the request of Director Bautista.

Motion: Approve the consent agenda as amended. (Jahns/Hare; 4-0-1; Hare abstained)

5.2 Minutes for the February 4, 2021 Board Meeting: Director Bautista requested that Mr. Hale's resignation as Associate Director be reflected in the minutes under Item 5.4 (Associate Director Leave of Absence Request for Nathan Hale). Executive Director Moreno explained that since his resignation was submitted to her after the meeting it would not be reflected in the minutes, but would now show in next month's minutes as part of this month's discussion. She asked if Director Bautista would like further clarification of last month's discussion in the minutes, to which she responded in the negative.

During this discussion, Executive Director Moreno also pointed out to the Board that in the switch between presiding officers mid-meeting last month, approval of the consent agenda was overlooked, so those items will be included on a future consent agenda.

Motion: Approve the minutes for the February 4, 2021 Board meeting as presented. (Quintero/Lanman; 5-0-0)

6. **Presentation:** Zoey Diggory, Senior Biologist for Valley Water, and Alison Whipple, Environmental Scientist for San Francisco Estuary Institute, gave an overview of the Coyote Creek Native Ecosystem Enhancement Tool (CCNEET) and answered questions from meeting attendees.
7. **Partner Reports:**
 - 7.1 *USDA-NRCS Report:* District Conservationist James Booth gave his monthly report and reviewed natural resource concerns related to a referral he made to GCRCD from a small agricultural producer in the Morgan Hill area who experienced damages to his nursery operation as a result of the recent wind storm. Executive Director Moreno presented an overview of the producer's need for assistance with repairs (estimated at \$4,100) and debris removal; explained the location, ownership and type of agricultural production, and provided additional information regarding State codes authorizing the expenditure of funding. She indicated the work would be provided per the MOU with Loma Prieta RCD and with their permission, and that there may be additional expenditures needed to assist with debris removal; she hopes to work with the San Jose Conservation Corps on the debris removal. She contacted the County's Agricultural Resilience Incentive Program liaison; although they don't have a grant opportunity available for this, they were open to helping facilitate any required building permits. She said she planned to move forward with the financial and technical assistance, but first wanted to make sure the Board had no objections or concerns. President Lanman expressed support and asked the other Directors if there were any objections; none were raised.
 - 7.2 *Other Partner Reports:* Seth Schalet, Chief Executive Officer for the Santa Clara County FireSafe Council, shared information from the Center for Outreach and Training on employment opportunities for those seeking temporary employment and assistance available for agencies and nonprofit organizations impacted by the fire. Executive Director Moreno offered to prepare some information for distribution.
8. **Administration**
 - 8.1 *Ad Hoc Environmental Justice Policy Committee:* Committee Co-Chairs Bautista and Quintero reviewed progress, indicated the need to look at the social justice aspects once the environmental justice policy is completed, and announced they would be holding a public meeting on March 15, 2021.
 - 8.2 *Rules of Order Policy:* Executive Director Moreno explained that after Director Hare's request for a presentation on Robert's Rules of Order, President Lanman and Director Hare engaged in a discussion regarding drafting a formal rules of order policy for the District. Ms Moreno recommended forming an Ad Hoc Rules of Order Policy Committee consisting of President Lanman and Director Hare to create the draft policy.

Motion: Create an ad hoc Rules of Order Policy Committee to draft a rules of order document for Board review and approval. (Jahns/Quintero; 5-0-0)
9. **Director/Associate Director/Staff Updates:** Directors, Associate Directors and the Executive Director gave updates on topics and activities relevant to GCRCD.
10. **Meeting Adjourned at 6:34 p.m. to April 1, 2021 at 5:00 p.m.**

Consent Agenda

- 5.1 Approve minutes for the January 7, 2021 Board Meeting.
- 5.2 ~~Approve minutes for the February 4, 2021 Board Meeting~~ (moved to regular agenda).

Information Only

- 5.3 Assemblymember Robert Rivas; AB 361 – Brown Act: Remote Meetings During Emergencies; Summary Sheet.
- 5.4 California State Water Resources Control Board; Senate Bill 19 – Stream Gaging Plan; Summary Sheet.
- 5.5 San Mateo Resource Conservation District (RCD) Announcement; San Mateo RCD releases 10,000 Coho Salmon into Pescadero Creek; February 2021.
- 5.6 Protect Coyote Valley San Jose Announcement; County Supervisors Support Coyote Valley Climate Overlay Zone; February 2021.
- 5.7 California Department of Insurance; Commissioner Lara and Governor Newsom's Administration to Establish Home and Community Hardening Standards for Insurance; February 8, 2021.
- 5.8 Valley Water Letter to Federal Energy Regulatory Commission (FERC); Re: National Marine Fisheries Service Letter Pertaining to the Design of the Coyote Percolation Pond Inflatable Dam; February 17, 2021.
- 5.9 California Office of Environmental Health Hazard Assessment; Draft CalEnviroScreen 4.0; February 22, 2021.